

## IFTA AUDIT COMMITTEE

Teleconference Minutes

October 09, 2012

### Members in attendance:

Dawn Lietz, Chair, NV  
AnnMarie Chamberlain, Ex-Officio, MA  
Tony Dewell, BC  
Stacey Hammock, WY  
Dave Nicholson, OK  
Jimmy Tompkins, AL

Jeff Hood, Vice-Chair, IN  
Kelley Achenbach, NH  
Robert Gattinella, RI  
Diana Kay, FL  
Bob Schwab, MO  
Don Williams, ID

### Board Liaisons:

Scott Greenawalt, OK  
Ric Listella, OR

### IFTA Inc. Advisors:

Debbie Meise

Absent: None

Approval of September 11, 2012 Audit Committee meeting minutes motion by Dave Nicholson and seconded by Bob Schwab, then approved by common consent.

Welcome New Audit Member: Bob Gattinella (RI)

Countdown to 2013 Workshop – 3 ½ months

### **Old Business**

Review agenda – the agenda was discussed to make sure that titles accurately describe the presentations.

Update on materials – Each member stated their current progress in regard to creating meeting presentations. It was determined that an inventory of audit examples for case studies needs to be created and placed on the IFTA Audit Committee secure site. If you are providing an audit to be discussed please remove the Licensee names and anything else that might provide information regarding the Licensee's identity.

Materials Deadline – October for printed materials/December for electronic presentations. It is apparent that the October deadline may not be met for some. While it is understood that jurisdictional responsibilities come first we have to make some headway.

Joint IFTA/IRP Workshop Planning Call will be held on October 10, 2012.

### **New Business**

Audit Committee Travel – a reminder of the policies tied to IFTA's support of Audit Committee travel. Also please solidify your travel as soon as possible to attain the best airfares. If anyone needs a letter from their administration from IFTA or the Audit committee Dawn will provide it.

### **Updates/Reports/Open Discussion**

None at this point

Meeting was adjourned by common consent.